

Proposed School Plant Program

for

ROOSEVELT JUNIOR COLLEGE

Palm Beach County, Florida

Based on a survey conducted in accordance with the provisions of Section 236.073, Florida Statutes, 1955, and related State Board of Education Regulations.

SURVEY STAFF

James L. Wattenbarger

(CHAIRMAN), Director, Division
of Community Junior Colleges,
State Department of Education,
Tallahassee

Lee G. Henderson

Assistant Director, Division of
Community Junior Colleges, State
Department of Education, Tallahassee

F. A. Rhodes

Specialist in Survey, State Department of Education, Tallahassee

Florida State Department of Education
Thomas D. Bailey, State Superintendent of
Public Instruction
Tallahassee, Florida

April, 1958

FOREWORD

This is the report of a survey of proposed facilities for the Roosevelt Junior College. This survey was conducted April 4-5, 1958, in accordance with Section 236.073, Florida Statutes, and the related State Board of Education regulations, adopted July 23, 1957, which state:

- "1. A survey shall be made under the supervision of the State Department of Education to establish the needs for junior college facilities. The respective counties shall be responsible for supplying such data and information as shall be required for the purpose of such survey.
- "2. On the basis of the survey the county board of each of the counties wherein is located a junior college established under Section 230.46 shall propose projects, to be provided from the funds appropriated to the county for that purpose, and shall submit a description of such projects in order of priority of need to the State Superintendent who shall review the proposed projects to determine if they conform with the survey and requirements of law."

In discussing the long range as well as the immediate planning for Roosevelt Junior College, consideration was given to facilities which could be jointly shared with the Roosevelt High School. As a matter of economical and efficient space utilization, it is an accepted policy in Florida for junior colleges having a potential enrollment of less than six hundred students to be constructed adjacent to a high school and for the two institutions to share certain facilities.

In conducting this survey, the staff held conferences with Mr. Howell L. Watkins, Superintendent of Public Instruction, Palm Beach County; Mr. Britton G. Sayles, president of Roosevelt Junior College; Mr. Jeff Powell, architect commissioned to design the college buildings; members of the Board of Public Instruction of Palm Beach County; and members of the Roosevelt Junior College Advisory Committee. The staff observed the junior college site and the existing facilities at the Roosevelt High School. The assistance and information furnished the survey staff was very helpful; however, the recommendations made herein are the full responsibility of the staff.

Buildings and Site Development

The 1957 Legislature appropriated for Capital Outlay at this institution \$208,125. This amount was computed to provide facilities for one-fourth of a potential enrollment of 375 students. While the survey staff was concerned with the long range development of this college, its specific purpose was to recommend facilities to be constructed with this initial appropriation.

Site: Roosevelt Junior College is to be located on an 18.23 acre site directly west and across the Seaboard Air Line Railroad from the Roosevelt High School site. One corner of the site is occupied by a city swimming pool. Across Fifteenth Street, which is the south boundary of the site, is an elementary school on a ten acre site. Along the eastern boundary of the site there is a one hundred foot easement for drainage. The campus master plan should comprehend the needs of the high school and the junior college, especially in respect to jointly used facilities, and should, therefore, encompass the total site.

Recommended Additional Facilities:

It is obvious that \$208,125 will not provide all the facilities needed at this center for the estimated immediate enrollment. The survey staff, therefore, has recommended facilities that are most needed to supplement existing facilities and to correct existing deficiencies at this center. This will enable Roosevelt Junior College to offer outstanding personalized instruction and broad programs of study from the beginning of its operation. In line with this policy the survey staff has recommended the following additional facilities:

1. Administrative facilities	
including offices for the president and registrar, a general office, workroom, faculty offices, toilets, and storage space	2500 sq. ft.
2. General classrooms	2600
4 @ 650	
3. Special classrooms	
2 science laboratories with storage	2200
2 special laboratories for terminal courses	1800
1 special classroom with water	1000
4. Student Center, including snack bar and study area	<u>1200</u>
Total	11,300
Plus 20% for storage, corridors, toilets, etc.	<u>2,260</u>
Adjusted square footage	13,560
Estimated cost @ \$15 per square foot	\$203,400
Reserve for contingencies	<u>4,725</u>
Total appropriation	\$208,125

In addition to these facilities, the survey staff recommends improvements in the existing library to care for a collegiate program. Basic improvements should include additional shelving, and at least 2000 additional selected volumes.

Roosevelt Junior College
West Palm Beach, Florida
September 21, 1959

This report must of necessity open on a note of gratitude expressed especially to the State Department of Education, the Division of Community Junior Colleges, the Superintendent of Public Instruction of Palm Beach County, the County School Board, the Advisory Committee of the Roosevelt Junior College, and to that segment of the community which welcomed the Roosevelt Junior College as a potent agency in the "big business of education."

We are further grateful that the first unit of our college building was constructed as originally planned, and that the architectural design warrants the commendation of even the critical.

This, our second year of operation, finds open criticism of our Junior College Program negligible; thus, we feel, we have some assurance of a move toward community solidarity.

As we express our thanks and appreciation to the members of this Survey Team, Dr. J. L. Wattenbarger, Dr. Lee Henderson, Dr. C. W. McGuffey, Dr. M. M. Bennett, Mr. Eugene Chick, Dr. Fred Thornton, and Dr. Leon N. Henderson, we invite them to share with us our observations and thoughts on The Growth and Development of Roosevelt Junior College.

If our objectives are to be directed toward helping the individual as an integrated "whole", then our efforts must include the development of every facet of the student's personality and potentialities. We must be interested in his social and emotional development, his moral values and his physical condition.

With this in mind, we follow through on the "Suggestions For Preparation For a Building Survey in Florida's Community Junior Colleges" :

- 1 and 2. The enrollment figures for the five highest grades of the public schools of Palm Beach County are:

Twelfth Grade	--	210
Eleventh Grade	--	220
Tenth Grade	--	399
Ninth Grade	--	543
Eighth Grade	--	477

Using as our basis the formula which states that one-third of the high school population constitutes the junior college enrollment potential, we estimate that our enrollment for the next five years will be as follows:

1960-61	---	185
1961-62	---	208
1962-63	---	272
1963-64	---	343
1964-65	---	388

These figures represent the full-time students who will pursue a minimum of 12 semester hours per semester. These figures likewise include students who will enter the County from other areas and those who will be carry-overs from year to year.

3. . Census figures prove that Palm Beach County, like the State of Florida, has experienced a tremendous growth in population during the last ten to fifteen years. In 1940 the County's population was 79,989; in 1950 -114,688; 1955- 157,086 and the estimate for June 1, 1958 was 214,300.

The non-white population is 24.7%.

Again, Roosevelt Junior College is located in the new sub-division, Roosevelt Estates, which will afford home sites for one thousand families. This is a good indication that our growth will continue over a period of years. It also points out that our location will lend to community development and services.

4 and 5. At present, our program offerings include

General College Curriculum
Pre-teacher Education
General Business
Secretarial Program

In our bulletin, page 7, we state under Purpose, "The purpose of Roosevelt Junior College is to offer an educational program that meets the needs of youth and adults in this community. . . the college seeks to provide . . .

A guidance program . . .
A college transfer program . . .
A program of Terminal Education . . .
A program of General Education . . .
A program of Community Services . . .

We are aware of the fact that our present building and facilities must be developed to an extent which will provide opportunities for more terminal offerings and community services as well as broader and more intensive academic pursuits.

Inquiries and requests have caused us to focus thought towards programs which offer challenges to members of our community. In this light we are beginning surveys to determine the immediate need for adding

1. Nursing Education (Practical and/or Registered) under a cooperative plan.
2. Vocational courses at the technical level
3. Credit and non-credit courses for adult enrichment.

6. At present we have exhausted all funds available for construction purposes at Roosevelt Junior College.

We have the following facilities

An administrative unit consisting of general office, president's office, registrar's office, work room, vault, offices for Dean of Men and Dean of Women, a clinic room, and a faculty lounge.

One general purpose science room and storage.

Four standard classrooms, four small classrooms—one of which is used as a student lounge.

A temporary library.

$$7. \frac{388}{16} \times \frac{15}{20} = \frac{291}{16} = 18.1$$

8. While we are aware of the need for added classrooms, we are also cognizant of the need for other buildings. We use in common certain facilities along with Roosevelt Elementary School and Roosevelt High School. This means that the facilities aren't available when we need them or could best use them.

Our present facilities make no provision for music, art, drama, etc. Our physical education classes are placed in positions which are decidedly disadvantageous for changing clothing, taking showers, and conducting classes.

We feel an immediate need for an increased Science area (one chemistry laboratory and one Biological Science laboratory); a Physical Education Building (Field House); a Cultural Arts Center; and a Student Center.

9. We feel that the plot-plan as submitted to and approved by the State Department of Education is an excellent one, and we look forward to the time when the plans become a reality. We further realize that increased enrollments, finances, in time will lead us to the desired goals. However, we naturally yearn for certain additions to our plant. These are:

1. An increased Science Area (one Chemistry and one Biology Laboratory)
2. A Physical Education Building and a hard-surfaced area.
3. A Library Building which could include conference rooms and office spaces for faculty members.

4. A Cultural Arts Building (Music, Art, Drama)
5. An Assembly Area
6. Additional Classrooms
7. Shop areas for Technical Training
8. A student center
9. Additional parking space.

Firm Name	Date Established	Classification
Address	Person interviewed	Title
Interviewed by	Date	

1. How many males do you employ?
2. How many females do you employ?
3. What is the minimum age of the employees that you hire?
4. What is the maximum age of the employees that you hire?
5. What is the age range that you prefer?
6. What is the average length of service for most of your employees?
7. What number of skilled workers do you employ?
8. What number of semi-skilled workers do you employ?
9. What are the minimum educational requirements for employment?
10. Do you find sufficient workers available locally?
11. Do you have an increasing demand for workers?
12. Approximately how many new workers do you anticipate needing in the next two years?
13. Is your work seasonal?
14. What are your peak months?
15. How many additional employees do you hire during peak months?
16. How many local persons do you hire?
17. Could the school be of help to you in training workers for employment in your establishment?
What type of trained workers?
18. Could you use part-time workers?
19. What are the sources of your workers?

- a. Newspaper advertisements
- b. Present employes
- c. Public school
- d. U. S. Employment Service
- e. Private employment service
- f. Other sources:

20. PRESENT PLAN OF TRAINING:

- a. Do you have a regular schedule of training?
- b. Do you have experienced employes instruct other employes?
- c. Do you conduct special demonstrations periodically?
- d. Do you prepare instructional material for your employes?
- e. Do you hold occasional training classes?
- f. Would an organized training program in our school be of value to you?

21. EMPLOYMENT CONDITIONS:

- a. Number of days per week _____
- b. Number of weeks per year _____
- c. Hours per day _____
- d. Time that employes come to work _____
- e. Time that employes go off duty _____
- f. Do you require health examinations for employment? _____

Schedule

2 + 5)

April 27, 1960

Mr. Howell L. Watkins, Superintendent
Board of Public Instruction
P. O. Box 2469
West Palm Beach, Florida

Dear Mr. Watkins:

Enclosed herewith is the revised project priority list for Roosevelt Junior College which was approved by the State Board of Education at its meeting on April 26.

Sincerely yours,

Lee G. Henderson, Assistant Director
Division of Community Junior Colleges

LGH:vc

Enclosure

c: Mr. Britton G. Sayles

REQUEST FOR APPROVAL BY STATE BOARD OF EDUCATION OF FACILITIES TO BE
PROVIDED FROM FUNDS APPROPRIATED FOR JUNIOR COLLEGE CONSTRUCTION

Roosevelt Junior College

State Board of Education
CAPITOL
Tallahassee, Florida

Gentlemen:

In accordance with provisions of applicable appropriation acts and of the State Board of Education Regulation relating to appropriations for construction of buildings for junior colleges, the State Board of Education is hereby requested to approve the attached list of facilities to be constructed at the Roosevelt Junior College from funds appropriated by the State of Florida.

The Board of Public Instruction of Palm Beach County hereby certifies:

- (a) That the need for the facilities described herein was established by a survey, or surveys, made under the supervision of the State Department of Education dated September, 1959, and _____, 19____.
- (b) That the proposed facilities will be constructed according to the provisions of Sections 235.24 - 235.33, Florida Statutes, and applicable State Board of Education Regulations.
- (c) That this request was adopted by said board on April 6, 1960, and entered on its minutes of that date.

Respectfully submitted,
Board of Public Instruction of
Palm Beach County

By: [Signature] Chairman

Attest:

[Signature]
County Superintendent
[Signature]
Junior College President

This project list approved by State Board of Education on April 26, 1960.

Signed:

[Signature]
Thomas D. Bailey
State Superintendent and Secretary
State Board of Education

SDE:
CJC 10/59
Quadruplicate

Priority I According To Survey Dated September 1959

The following facilities are necessary to accommodate an estimated enrollment of 185 students in 1960-61, and are in addition to existing facilities:

A. Instructional facilities requiring special design or equipment

*(3) 1. Business Education

Three business education classrooms, one of which is to be used temporarily as a student center, storage	2700
--	------

*(2) 2. Science

Chemistry laboratory, storage, darkroom	1200
---	------

*(1) 3. Physical Education Facilities

Locker and shower facilities including locker rooms, shower rooms, laundry rooms, toilets, equipment, storage, two instructors' offices, janitors' closet, and mechanical equipment room	2000
--	------

*(4) B. Faculty Offices

Six double offices @ 150	900
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Estimated cost

Total square feet	<u>5800</u>
Addition of 25% for corridors & construction space	<u>1700</u>
Total adjusted square feet	<u>8500</u>
Estimated cost per sq. ft. including architect's fees, construction, furnishings, and equipment \$15.00	

Estimated cost	\$ 127,500
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* Our recommended order

Priority I (continued)

*(5) C. Site Improvement	\$ 20,000
Adjusted total estimate	\$ 147,500

Priority II according To Survey Dated September 1959

The following facilities, in addition to those recommended in Priority Number One, are recommended to accommodate the estimated student population of 272 students in the Fall of 1962:

A. General classrooms and instructional facilities requiring no special design or equipment:

1. Three @ 650 sq. ft. (to be obtained by re-release of two rooms now temporarily occupied by the library and by release of one room recommended in Priority No. 1 for temporary occupancy by the Student Center.)

*(4) 2. Faculty offices

Four double offices @ 150 sq. ft. 600

B. Instructional facilities requiring special design or equipment

*(2) 1. Fine Arts Building

Combination vocal and instrumental room with risers, ensemble rooms, practice rooms, small classroom, storage for robes, instruments, and music. Should be designed for the later addition of Art and Humanities rooms 2600

*(1) 2. Library

Reading room to seat at least 91 students @ 25 sq. ft. per student, offices, work-room, conference room, etc. 3500

*(3) C. General Service Facilities

1. Student Service Center

Snack bar and space for tables and chairs, campus store, student offices, toilets, storage, custodial storage, and space for mechanical equipment 3500

* Our Recommended Order

Priority II(continued)

Total Estimated Cost

Total square footage	10,200 sq. ft.
Additional 25% for corridors, etc.	<u>2,550</u>
Adjusted square footage	<u>12,750</u>
Estimated cost @ \$15 per sq. ft.	\$ 191,250
Site improvement	
Added parking space, lighting, etc.	<u>20,000</u>
TOTAL	\$ 211,250

* Our recommended order

STATE BOARD OF EDUCATION REGULATION* REGARDING
ORDER OF PRIORITIES FOR EXPENDITURE OF CO&DS FUNDS

Section Establishing Order of Priorities for Expenditure of CO&DS Funds and Bond Proceeds. In determining priorities of projects on which CO&DS funds, including loans and bond issues serviced by such funds, may be expended, needs shall be met in the following order and no project shall be eligible to participate in the funds until all needs in the higher priorities have been met, except as prescribed by State Board Regulations.

- .1 Priority A. New school sites, needed additions to existing sites, and new classrooms necessary to provide each child with a comfortable, reasonably satisfactory classroom at the rate of 30 pupils per classroom, or in the case of junior colleges as may be determined by a formula approved by the State Superintendent. In determining needs, classrooms housed in temporary-type buildings which are comfortable, well lighted, well ventilated, and otherwise suitable for use as classrooms for a few years may be considered as satisfactory.
- .2 Priority B. Lunchrooms, libraries, shops, homemaking rooms, science rooms, physical education shower and dressing rooms, and administrative suites when necessary for the school program for which the school center is recommended as a permanent center on the basis of a survey. Such facilities may be considered in Priority A when a complete new school plant is proposed for construction at one time, if recommended on the basis of a survey.
- .3 Priority C. Replacement of substandard but usable classrooms, including temporary barracks-type buildings, and substandard but usable heating, lighting, and sanitary facilities.
- .4 Priority D. New auxiliary facilities as listed under Priority B to replace unsatisfactory but usable facilities.
- .5 Priority E. Auditoriums and gymnasiums, special band and music suites, and other desirable but not absolutely essential facilities.
- .6 Priority F. Major permanent alterations to existing buildings, including heating, lighting, safety, and sanitary facilities.
- .7 Priority G. Other capital outlay and school plant improvement purposes authorized by statute or regulations of the State Board.

* Revision to be adopted shortly.

SDE:
A&F/CJC
(Rev.10-60)

PROJECT PRIORITY LIST

PART II

Signed: _____ County
County Superintendent
Dated: _____, 19____ Junior College

(1)	(2)	(3)	(4)	(5)
Order of Priority for CO&DS	CO & DS Priority Rating*	Description of Project	Estimated Cost	Anticipated Source of Funds

(Continue on additional sheets, if necessary)

*See State Board of Education Regulations.

(Submit six (6) copies to Division of Community Junior Colleges)



THOMAS D. BAILEY
SUPERINTENDENT

STATE OF FLORIDA
DEPARTMENT OF EDUCATION

TALLAHASSEE
March 10, 1959

Mr. Howell L. Watkins
Superintendent of
Public Instruction
Palm Beach County
P. O. Box 2469
West Palm Beach, Florida

Re: Roosevelt Junior College

Dear Mr. Watkins:

Final plans and specifications for the above project have been reviewed and approved. Our comments made at the time of reviewal are set out below:

1. - Site Plan: It is felt that the central wall concept which was originally presented to us has been weakened considerably by the lack of continuity in student traffic walks. An overlay showing an alternate solution is enclosed.
2. - Classroom Wing: Although there might be a temporary demand for a few exceedingly small classrooms, the ones shown should be removed from this contract. They meet neither the requirements of State Board Regulations nor are they mentioned in the survey.

It is noted that the interior door of the men's toilet room shown on sheet 7 swings inward. This door must swing outward.

3. - The stair details shown on sheets 15 and 16 do not meet the requirements of our State Board Regulations and must be changed (see S.B.E.R. 235.26 (6 b)).

Your architect has done an excellent job of preparing the bid documents which should result in good close bidding.

Mr. Howell L. Watkins

-2-

March 10, 1959

One approved set of documents is being returned under separate cover.

Sincerely,

Forrest Richard Coxen
State School Architect

FRC:bb

cc: ✓ Dr. James L. Wattenbarger, Director, Division of Community Junior
Colleges
Mr. Edgar S. Wortman, Architect
Plockelman, Powell, and Edge, Architects
Dr. Britton C. Sayles, President, Roosevelt Junior College

Proposed School Plant Program

for

ROOSEVELT JUNIOR COLLEGE

Palm Beach County, Florida

Based on a survey conducted in accordance with the provisions of Section 236.073, Florida Statutes, 1955, and related State Board of Education Regulations.

SURVEY STAFF

James L. Wattenbarger

(CHAIRMAN), Director, Division
of Community Junior Colleges,
State Department of Education,
Tallahassee

Lee G. Henderson

Assistant Director, Division of
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Department of Education, Tallahassee

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Thomas D. Bailey, State Superintendent of
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REQUEST FOR APPROVAL BY STATE BOARD OF EDUCATION OF FACILITIES TO BE
PROVIDED FROM FUNDS APPROPRIATED FOR BUILDING FOR JUNIOR COLLEGES
UNDER CHAPTER 57-760 (S. B. No. 753) FLORIDA STATUTES

State Board of Education
Capitol
Tallahassee, Florida

Gentlemen:

Pursuant to Chapter 57-760, Florida Statutes, and the State Board of Education Regulation relating thereto, the State Board of Education is hereby requested to approve the projects described below for providing building and equipment at the **Roosevelt** Junior College from funds appropriated under said act.

The Board of Public Instruction of **Palm Beach** County hereby certifies:

- (a) That the need for the facilities described herein was established by a survey made under the supervision of the State Department of Education (or of the Community College Council) dated **April, 1958**, and
- (b) That the proposed facilities will be constructed according to the provisions of Sections 235.24 - 235.33 Florida Statutes, and applicable State Board of Education Regulations.

Description of facilities:

SEE ATTACHED SHEET

(Use ~~Additional~~ Additional Sheets of letter size paper if needed)

Description of facilities:

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REQUEST FOR APPROVAL BY STATE BOARD OF EDUCATION OF JUNIOR COLLEGE
FACILITIES (CONTINUED)

Respectfully submitted,

Britton G. Sayles
President

Roosevelt Junior College

Board of Public Instruction

Palm Beach County

By Ralph H. Hulse Vice Chairman

I hereby certify that the foregoing request was adopted by the Board of
Public Instruction of Palm Beach County on September 19, 1958
and entered in its minutes as of that date.

Signed Horace L. Walker
County Superintendent & Secretary
of the Board of Public Instruction

Seal:

The facilities described in the request to the State Board of Education by the
Board of Public Instruction of _____ County under date of _____
, were approved by the State Board of Education in
conformance with Chapter 57-760 (S. B. No. 753), Florida Statutes, on

Oct 7, 1958

Signed Thos. D. Bailey
Thos. D. Bailey
State Superintendent & Secretary
of State Board of Education

July 30, 1958

Mr. Howell Watkins, Superintendent
Board of Public Instruction
Palm Beach County
P. O. Box 2469
West Palm Beach, Florida

Dear Mr. Watkins:

Enclosed herewith is one copy of the proposed plant program for Roosevelt Junior College and five copies of a form for submitting a project list for this institution. Four copies of the project list should be submitted to this office for approval. To simplify matters we suggest that you include on the project list all facilities recommended by the enclosed survey.

Upon approval of the project list we will be able to release four per cent of the original appropriation for planning purposes. You may want to request this at the same time you submit the project list.

Under separate cover I am sending ten additional copies of the survey report for your use. If you have any questions please contact us.

Sincerely,

Lee G. Henderson, Assistant Director
Division of Community Junior Colleges

LGH:vc
Encl.

cc: Mr. Britton G. Sayles